

Yearly Objective 2022**Development and Implmentation of Health, Safety and Environment (HSE) Plan****Action Plan:**

S.No.	Activity	Responsibility	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	Development of SOP for HSE for all teaching departments.	CCD, CMD, CED	Planned	Planned										
2	Feedback session from all the Chairpersons	QEC		Planned										
3	Dissemination of finalized HSE SOP	QEC			Planned									
4	Constituting HSE Committee at University Level with representative of each department	All Academic departments & DWS			Planned									
5	Arrangement of training to the Committee	QEC				Planned								
6	Need assessment by all departments regarding HSE Equipment/ PPIs/ Signboards and Fire Extinguishers	All Academic departments & DWS					Planned							
7	Identifying and locating the Assembly Points, Properly marking these points (All departments and DWS).	All Academic departments & DWS					Planned							
8	Conducting HSE drills	All Academic departments & DWS						Planned						
9	Audit of the HSE Setup	All Academic departments						Planned						
10	Submission of HSE Audit Report to VC through QEC	All Academic departments							Planned					
11	Remedial Actions; if needed.	All Academic departments								Planned				
12	Final Audits	All Academic departments & QEC									Planned	Planned		
13	Submission of Final Implementation Report.	All Academic departments											Planned	Planned

Legends:Planned: Actual: 